

**City of Smithville, Missouri
Parks and Recreation Committee
January 26, 2023
6:00 PM
Smithville City Hall Board Room**

Anyone who wishes to view the meeting may do so in real time as it will be streamed live on the City's [YouTube Channel](#).

Public Comment can be made in person or via Zoom, if by Zoom please email your request to the City Clerk at ldrummond@smithvillemo.org prior to the meeting to be sent the meeting Zoom link.

- 1. Call to Order**
- 2. Approval of Minutes from the October 27, 2022, Parks and Recreation Committee Meeting**
- 3. Staff Report**
- 4. Election of Vice-Chair**
- 5. 2023 Meeting Dates**
- 6. Legacy Fund Dinner**
- 7. New Business**
- 8. Adjourn**

City of Smithville, Missouri
Parks and Recreation Committee - Amended
October 27, 2022
6:00 PM
Smithville City Hall Board Room

1. Call to Order

Allyson called the meeting to order at 6:00pm. Parks and Recreation Committee Members present were Dani Wilson, Allyson Attigliato, Todd Fleischman, Kyle Squires, Hailey Kellerstrass, Mayor Boley and Alderman Hartman. Staff present were Matt Denton and Alex Threlkeld

2. Approval of Minutes from the July 21, 2022, Parks and Recreation Committee Meeting

Dani made a motion to approve minutes from the July 21, 2022, Parks and Recreation Meeting. Dan seconded. Voice Vote, all ayes

3. Staff Report

Recreation Manager Hiring:

On October 4, 2022, Alex Threlkeld was hired as the new Recreation Manager. Alex comes from Warrensburg Parks and Recreation. We are excited to have Alex on the team and continue our goal of expanding programs and events.

Recreation Coordinator Update:

In FY23, funds have been allocated to hire a Recreation Coordinator. This position is responsible for assisting the Recreation Manager in a variety of duties related to planning, organizing, implementing, and supervising all assigned youth and adult recreation programming, and special events. We have final interviews early next week and we hope to extend an offer soon after.

Haunted Campground Details:

The Haunted Campground event was on Saturday, October 22, 2022, from 3:30PM-6:30PM at Smith's Fork Campground. The event was bigger and better than last year! The committee met this week to debrief, and we are going to look at opening more vendor space in the practice football field area, just north of the campground. This will allow us to spread out the event and open more spots for vendors or community members that want to participate. It has been a great to see this event grow and we are always looking at ways to satisfy all campers and vendors.

Recreation Update:

Fall sports are coming to an end and winter basketball registrations are coming to an end. Soccer, Soccer Clinic, Fall T-Ball and Volleyball were all successful and went over well during the transition of staffing.

Legacy Fund Dinner:

The Legacy Fund/City of Smithville is Partnering with the Smithville Area Chamber of Commerce to host the "Night at the Oscars" at White Iron Ridge. The dinner is to honor citizens and volunteers within the community, while raising funds for the Legacy Fund. The committee for the dinner is meeting monthly to plan and coordinate sponsors. If you are interested in joining, that committee or learning more, please let me know. More information is attached to the packet.



4. Emerald Ridge Park Design

Emerald Ridge Park Design:

Matt mentioned that Year two of the Parks and Recreation Master is to update Emerald Ridge Park. This park is located on South Commercial and Kelly Dr. behind Victory Chevrolet and Heritage Tractor. The park does not have ADA access and the playground equipment is not passing inspections. \$150,000 was budgeted for the improvements. The plan is to apply for the LWCF grant to match the funds for a total of \$300,000. Last meeting staff received feedback on design from the Committee and Landworks Studio

worked with Playground companies to create renderings. Below are the three companies designs. Staff is looking for feedback to send back to the companies before having a public forum with the community:

Matt mentioned that the LWCF grant is due on November 16, 2022. We would find out if we were awarded the grant in fall in 2023. Staff has pushed the funding to FY24.

Landworks Overall Park Concept Design:

Landworks has helped with the ADA requirements with the walkway. Playground will be stay on the south side of the park. A full court basketball court and a shelter in between. Matt mentioned that we are asking for the full court, but when we get finalized pricing we may have to look at cutting the court in half or reducing the amount of concrete for the walking look.



Kompan:

Brent with Kompan explained the design he has put together based on the committee's desires. Matt mentioned that this full design is around \$375,000 with full basketball court. They do recommend using a subcontractor for the court. Brent spoke on the challenges with the wheelchair swing that was requested by Damien. Brent mentioned the wheelchair swing they have is required to be separated from the play equipment and would need to be fenced in. The

committee asked Brent to look at something that would be more inclusive and not excluded from the main play structure.



Athco:

Matt went over the Athco designs. Matt mentioned Athco came out and review the meeting on desires. Dani mentioned this is the swing she wants. She would rather the swing be included with the other play equipment and not off on its own.

Allyson and Dani like option two better. Dani mentioned she is wanting to see something like Diamond Crest play structure. The committee wanted something other than the tractor. Dani would like to see a car and truck theme





ABCreative:

Matt went over ABCreative design. Dani mentioned that she would be ok without swings. Matt mentioned that he hears the committee and community prefer a more simplistic design. Dani mentioned that this design is a little too much for a small neighborhood park with limited parking. Allyson did like this design. Matt mentioned that this design does not have a wheelchair swing. The committee said a wheelchair swing is needed.



5. Riverwalk

Matt mentioned that the City is has submitted a grant with MARC ATPC for the Riverwalk and Second Creek Sidewalk. The match funding was originally \$750,000 but after reviewing the grant funding, there was a surplus of more funds available for the projects. MARC has approved additional funding for the top 10 scores. Riverwalk was a top scoring project is currently recommended for funding totally \$900,000. Second Creek is also recommended at \$600,000. Matt mentioned this is not planned for in the CIP budget, but let the committee know that when grants become available, you have to take the opportunity to apply. As this moves

forward, we need a recommendation from this committee to move forward with this project. Matt mentioned in total the project would cost \$1,900,000. The City's match would be \$1,000,000. To find this match, we would need to delay the sports court build in FY25 and FY26.

Mayor made a motion to move forward with the MARC grant from the Riverwalk and restructure the Parks and Stormwater Sales Tax CIP to allocate funds for the match and push the sport court build back. Dani seconded the motion. Voice vote, all Ayes.

6. New Business

Mayor as asked if we could meet bi-monthly, rather than quarterly.

Allyson is leaving for college and is needing to step down as Chair and it would be her last meeting.

7. Adjourn

Mayor moved to adjourn the meeting. Alderman Hartman seconded. All Ayes

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|  | <div>STAFF</div> <div>REPORT</div> |
| Date: | January 26, 2023 |
| Prepared By: | Matt Denton, Parks and Recreation |
| Subject: | Staff Update |

LWCF Grant for Emerald Ridge:

Thank you all for providing feedback back in July and October for the Emerald Ridge Park and Playground design. We are able to complete the grant and it has been submitted for review. They are hoping to announce in the Fall if we will be awarded. Per grant requirements, we cannot choose or start construction until we find if we are awarded the grant.

Senior Center:

While the Seniors were on their winter break, our Park Maintenance team went in a repainted the center. We are excited for another season of fitness classes and rentals. We will be implementing more youth programming in this space in 2023.



Recreation Report:



RECREATION REPORT

Alex Threlkeld - Recreation Manager

JANUARY 2023

SPORTS

- Basketball games started December 3. We have 16 Smithville teams in the league this season and 137 players.
- We are hosting the 4th grade boys end of season tournament.
- Basketball registration brought in \$8,500 before program expenses.
- Spring sports registration is now open; Soccer, Baseball, Softball, T-Ball, and Little Kickers Soccer Clinic.

EVENTS

- Candy Cane Quest was held on December 9 with a large crowd in attendance. Thank you to our sponsors who donated prizes: Casey's, St. Joseph Parks & Rec, Nodaway Valley Bank, Zona Rosa, and KC Zoo.
- Holiday Lights Contest Winners announced - 11 participants this year.
- Planning spring events; Valentine Cookie Decorating Party, Dodgeball Tournament, Mother Daughter Tea Party.

FACILITIES

- A third fitness classes was added on Wednesdays at the Senior Center. Classes are now held on Mondays, Wednesdays, and Fridays.
- Aspen took new interior photos of the Senior Center for marketing purposes.
- 19 Senior Center rentals from Oct-Jan.
- 2023 facility rentals opened to the public online on January 1.

MARKETING

- Posted a welcome letter on Facebook from our new 2023 camp hosts Janet and Chris that received positive feedback.
- Currently working on creating a sponsorship brochure to narrow down sponsorship opportunities from the sponsorship packet.
- New staff headshots were long overdue and posted on the website under "Meet the Team"

ANNOUNCEMENTS

- Aspen Ryan has joined the recreation team as our new Recreation Coordinator. She comes to us from Shoot for the Stars Youth Center where she has been programming gymnastics for several years and we look forward to her helping us grow our recreational programs.
- We are currently hiring for Soccer Clinic Instructors to teach Little Kickers Soccer Clinic this spring for ages 3-4.

4. Election of Vice-Chair:

With the resignation of Allyson (Chair), Dani (Vice Chair) has moved into the Chair position leaving the Vice Chair position open. The Committee needs to recommend and vote on a Vice Chair position.

5. 2023 Meeting Dates

In our last meeting in October, it was recommended that we look at meeting more than just Quarterly. The Committee needs to discuss to keep our meeting schedule the same or vote to approve a new schedule.

6. Legacy Fund Dinner

The Legacy Fund/City of Smithville is Partnering with the Smithville Area Chamber of Commerce to host the "Night at the Oscars" at White Iron Ridge. The dinner is to honor citizens and volunteers within the community, while raising funds for the Legacy Fund. As of 1/23/2023 we have sold 240 tickets for the dinner. Kozak's, Chops BBQ and Aroma Bistro will be working together for the dinner. If you are interested in joining, that committee or learning more, please let me know. Tickets can be purchased below:

[Legacy Fund Dinner Ticket](#)

We are looking for help with dinner service, silent auction and fundraiser game. Please let me know if you are available to help.